

**SECRET**

SPECTOR GENERAL
79-0544

29 MAY  
1979

MEMORANDUM FOR: Deputy Director for Science  
and Technology  
Director, Foreign Broadcast Information  
Service

FROM : John H. Waller  
Inspector General

SUBJECT : Inspection of FBIS

1. The DDCI has approved and we plan to begin an inspection of FBIS on or about 16 July 1979 with the intention of working closely with you both to make this inspection as orderly and expeditious as possible.

2. The inspection will involve interviews with all FBIS staff employees--and a sampling of the views of contract foreign nationals in the field--as well as a comprehensive review of appropriate records. The team will consist of six inspectors headed by [redacted] [redacted] Other members of the team include [redacted] [redacted] The team will be divided into three sub-teams responsible for interviews at FBIS Headquarters as well as interviews with users of the FBIS product, e.g. NFAC, State, DOD, NSC and the like. Although planning for the inspection is in its preliminary stages, overseas travel on or about 6 September 1979 should take place as follows:

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3. The inspection will have the following goals:

- To assess the overall effectiveness of FBIS.
- To evaluate customer usage of the FBIS product.

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are classified Secret.

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- To assess cooperation with other services and governments with regard to broadcast monitoring.
- To assess the leadership and management of FBIS activities both within Headquarters and in the field.
- To consider employee attitudes and problems as they relate to working conditions, housing, health, education and cost of living. Other areas of concern will include threats of terrorism and other problems endemic to the particular country involved.
- To ensure that the activities of FBIS are in compliance with existing laws, regulations and propriety.

4. Should employees bring grievances to the teams' attention, they will be briefed on the contents of [ ] which describes the Agency's new grievance procedures. Team members will hear out employee grievances as appropriate but investigation of such grievances will not normally be undertaken by the team conducting the survey. They will, however, be handled on a case-by-case basis and employees may be urged to bring their problems to the attention of their Directorate grievance mechanisms.

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5. The first draft of the inspectors' report concerning FBIS will be forwarded to you for your comments and any rebuttals, prior to its final version for the DCI. In the field, following inspection of each unit or bureau, the inspectors involved will orally review with the chief the principal points which will be included in the report and will solicit his comments or objections to any points raised, in order to ensure fairness and accuracy.

6. I have counselled my team to proceed in an objective and constructive manner and to cause as little disruption as possible to FBIS business in the course of this inspection.

7. It would be helpful if the D/FBIS could notify his employees that this inspection will be conducted and if he would meet with the inspection team at a mutually agreeable time in early July to share with them his views on FBIS and to discuss particular problems he might wish to table.

[ ]

John H. Waller

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## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Inspection of FBIS

FROM:

John H. Waller  
Inspector General

EXTENSION

NO.

DATE

29 May 1979

25X1

TO: (Officer designation, room number, and building)

DATE

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

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